



Undergraduate Business Advising Center

SAMPLE FOUR-YEAR PLAN (for a 21-unit concentration)

In order to complete the requirements for a Bachelor of Science degree in Business Administration (120 units), students must take an average of 15 units per semester for four years. Below is a sample plan for incoming freshmen, as well as a two-year program for transfer students entering as Juniors who have already completed the prerequisites to the major. Electives will vary depending on the number of units each individual has to complete at the time s/he enters Sacramento State. Transfer students should check with the Academic Advising Center in LSN 1012, or the Evaluations Office to determine their Catalog rights for General Education and graduation purposes; students should check with the Academic Counselors in the Undergraduate Business Advising Center to determine their catalog rights for their major and concentrtrion(s).

Students are also responsible for fulfilling their GE requirements and any additional graduation requirements. Refer to the Catalog and Schedule of Classes for information on course prerequisites, the English Placement Test (EPT), the Entry-Level Mathematics (ELM), the Second-Semester Composition Course (ENGL 20), the Writing Proficiency Exam (WPE), and the Race and Ethnicity in American Society, the Writing Intensive, and the Foreign Language Proficiency requirements. The Foreign Language Proficiency and the Second-Semester Composition requirements are not counted in GE unit requirements.

COMPUTER LITERACY REQUIREMENT

All Business Majors and Pre-Majors must demonstrate computer literacy prior to taking 100-level business courses except COMS 103 and HROB 101. This requires either achieving passing scores on examinations in the following

areas or completing the following course(s) (1 unit each):

- MIS 1Microcomputer Hardware and Software
- MIS 2Spreadsheets
- MIS 3Word Processing and Presentation Graphics

Freshmen - Semester #1		Freshmen - Semester #2	
<u>Units</u>	<u>Courses</u>	<u>Units</u>	<u>Courses</u>
3	GE / Math 24 (Area B4)	3	ACCY 1
3	GE / Oral Communication (Area A1)	3	GE / Personal Development (Area E)
3	GE / History (Area D3)	3	GE / Econ 1A (Area D1 A)
3	GE / Written Communications (Area A2)	3	GE / Critical Thinking (Area A3)
3	GE / Introduction to Arts (Area C2)	3	GE / Science w/o Lab (Areas B1/B2)
<u>3</u>		<u>3</u>	
15		15	
Sophomore - Semester #1		Sophomore - Semester #2	
<u>Units</u>	<u>Courses</u>	<u>Units</u>	<u>Courses</u>
3	ACCY 2	3	DS 101
3	GE / Econ 1B (Area D1 A/B)	3	Communication Studies 103
3	GE / Stat 1 (Area B4)	3	GE / Science w/ Lab (Areas B1/B2)
3	GE / Government (Area D3)	3	GE / Introduction to Humanities (Area C3)
3	English 20 (Expository Writing)	3	HROB 101
<u>3</u>		<u>3</u>	
15		15	
TRANSFER PLAN (Does not include Accountancy, AIS, International Business, or MIS Concentrations)			
Junior - Semester #1		Junior - Semester #2	
<u>Units</u>	<u>Courses</u>	<u>Units</u>	<u>Courses</u>
3	FIN 101 (take after being admitted to the major)	3	OPM 101 (take after being admitted to the major)
3	MGMT 102	3	MGMT 101 (take after being admitted to the major)
3	MKTG 101 (take after being admitted to the major)	3	Concentration Requirement
3	GE / World Civilization (Area C1)*	3	Concentration Requirement
3	GE / Arts and Humanities (Areas C2, C3 or C4)*	3	Elective
<u>3</u>		<u>3</u>	
15		15	
Senior - Semester #1		Senior - Semester #2	
<u>Units</u>	<u>Courses</u>	<u>Units</u>	<u>Courses</u>
3	MIS 101 (take after being admitted to the major)	3	GM 105 (Take after all other major core courses, except MIS 101)
3	Concentration Requirement	3	Concentration Requirement
3	Concentration Requirement	3	Concentration Requirement
3	GE / Major Social Issues (Area D2)*	3	Concentration Requirement
3	Elective	3	Elective
<u>3</u>		<u>3</u>	
15		15	

* Nine (9) units of upper-division are required in General Education. Three (3) units of the nine (9) upper-division units must be in Writing Intensive.