

SAMPLE FOUR-YEAR PLAN (for a 21-unit concentration)

In order to complete the requirements for a Bachelor of Science degree in Business Administration (120 units), students must take an average of 15 units per semester for four years. Below is a sample plan for incoming freshmen, as well as a two-year program for transfer students entering as Juniors who have already completed the prerequisites to the major. Electives will vary depending on the number of units each individual has to complete at the time s/he enters Sacramento State. Transfer students should check with the Academic Advising Center in LSN 1012, or the Evaluations Office to determine their Catalog rights for General Education and graduation purposes; students should check with the Academic Counselors in the Undergraduate Business Advising Center to determine their catalog rights for their major and concentration(s).

Students are also responsible for fulfilling their GE requirements and any additional graduation requirements. Refer to the Catalog and Registration and Advising Handbook for information on course prerequisites, the English Placement Test (EPT), the Entry-Level Mathematics (ELM), the Second-Semester Composition Course

(ENGL 20), the Writing Proficiency Exam (WPE), and the Race and Ethnicity in American Society, the Writing Intensive, and the Foreign Language Proficiency requirements. The Foreign Language Proficiency and the Second-Semester Composition requirements are not counted in GE unit requirements. Please note that the four-year plan does not include any Learning Skills/preparatory courses, the computer literacy requirement or the foreign language requirement.

COMPUTER LITERACY REQUIREMENT

All Business Majors and Pre-Majors must demonstrate computer literacy prior to taking 100-level business courses except COMS 103 and HROB 101. This requires either achieving passing scores on examinations in the following areas or completing the following course(s) (1 unit each):

- MIS 1Microcomputer Hardware and Software
- MIS 2Spreadsheets
- MIS 3Word Processing and Presentation Graphics

TRANSFER PLAN (Does not include ACCY, AIS, or MIS Concentrations)

Freshmen - Semester #1

Units	Courses
3	GE / Math 24 (Area B4)
3	GE / Oral Communication (Area A1)
3	GE / Econ 1A (Area D1 A/B)
3	GE / Written Communications (Area A2)
3	GE / Introduction to Arts (Area C2)
15	

Freshmen - Semester #2

Units	Courses
3	ACCY 1
3	GE / Personal Development (Area E)
3	GE / Econ 1B (Area D1 A/B)
3	GE / Critical Thinking (Area A3)
3	GE / Hist (Area D3)
15	

Sophomore - Semester #1

Units	Courses
3	ACCY 2
3	GE / Science w/o lab (Areas B1/B2)
3	GE / Stat 1 (Area B4)
3	GE / Government (Area D3)
3	English 20 (Expository Writing)
15	

Sophomore - Semester #2

Units	Courses
3	DS 101
3	Communication Studies 103
3	GE / Science w/ Lab (Areas B1/B2)
3	GE / Introduction to Humanities (Area C3)
3	HROB 101
15	

Junior - Semester #1

Units	Courses
3	FIN 101 (take after being admitted to the major)
3	MGMT 102
3	MKTG 101 (take after being admitted to the major)
3	GE / World Civilization (Area C1)*
3	GE / Arts and Humanities (Areas C2, C3 or C4)*
15	

Junior - Semester #2

Units	Courses
3	OPM 101 (take after being admitted to the major)
3	MGMT 101 (take after being admitted to the major)
3	Concentration Requirement
3	Concentration Requirement
3	Elective
15	

Senior - Semester #1

Units	Courses
3	MIS 101 (take after being admitted to the major)
3	Concentration Requirement
3	Concentration Requirement
3	GE / Major Social Issues (Area D2)*
3	Elective
15	

Senior - Semester #2

Units	Courses
3	GM 105 (take after all other major core courses, except MIS 101)
3	Concentration Requirement
3	Concentration Requirement
3	Concentration Requirement
3	Elective
15	

* Nine (9) units of upper-division are required in General Education. Three (3) of the nine (9) upper-division units must be in Writing Intensive.